

Two Hills School

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Discipline Policy

Two Hills School has high expectations for the behaviour of their students. Students have the right to be in school, but also must recognize their responsibilities, most importantly to create a safe and caring environment for all. THS students must recognize that they represent our school at all times and that they must show respect for themselves, other students, and staff each and every day. If students do not adhere to these expectations, disciplinary action may be taken. The goal is to be fair and consistent, while maintaining the dignity of all. Two Hills School wants to attempt to understand behaviors, provide strategies where possible, and create opportunity for growth.

At Two Hills School, students have several responsibilities, including the following: attend school regularly and punctually, be engaged and active in their learning, create a safe and caring environment, report any bullying or bullying behaviour to an adult, comply with school rules, be accountable for their learning, respectively represent our school at school-related events, and positively contribute to our school community.

Two Hills School staff members also have several responsibilities, the most important being that they maintain order and discipline among students while they are in school, on school grounds, or are participating in school-related events. The principal of Two Hills School must ensure that there is a welcoming, caring, respectful, and safe learning environment for all.

The school is not isolated from the rest of the community. Parents and guardians play a lead role in the development of what is right and wrong and what is appropriate behaviour. Their responsibilities include taking active interest in their child's education, advocate for their child at a school level, help find solutions to conflict involving the school, create a plan with administration and staff to correct inappropriate behaviour if necessary and consistently follow it at home, and be aware of school and board policies about the expectations of their child.

Two Hills School strives to create a safe and caring environment that respects diversity, encourages learning, includes families in educational decisions, and supports the growth of well-rounded, respectful students. The following disciplinary actions are meant to reinforce these values in a fair and consistent manner.

Minor Infractions:

Most minor infractions that happen in school, outside, or at school-related events will be dealt with by classroom teachers and staff as part of their responsibilities. These include interpersonal conflicts and minor behavioural concerns.

Actions may include verbal warning, discussion of student expectations, time away from regular class to reflect on actions/decisions made, and behavioural strategies used in the classroom involving staff in the room. If the behaviour is consistent, administration may be involved and parents may be contacted.

Major Infractions:

Grounds for disciplinary action that could lead to suspension or expulsion from school and or school-related activities (staff-supervised) where a student has demonstrated unacceptable behaviour such as:

- a) Conduct which threatens the safety of students and/or staff;
- b) Possession of a weapon on a student's person, or in a student's person, or in a student's locker or desk, that is dangerous to students and staff: a weapon is anything used, designed to be used, or intended for in causing death or injury to any person, or for the purpose of threatening or intimidating any person;
- c) Displaying or brandishing a weapon in a threatening or intimidating manner
- d) Assaulting (verbal or physical) another person;
- e) Possession or consumption of illegal drugs, alcohol, tobacco, or inhalants in school, on school property, and/or during school sponsored activities;
- f) Entering an establishment designated as adult only (no minors);
- g) Failure to acquire verbal approval from the teacher supervisor with regards to student's whereabouts/activities;
- h) Contravention of Division policies and regulation related to student harassment, smoking/vaping, student attendance, and student rights and responsibilities;
- i) Theft;
- j) Wilful disobedience and/or open opposition to authority;
- k) Use or display of inappropriate (profane) language, articles and/or clothing such as drug related, sexual, violent, racist, etc.;
- l) Wilful damage to school property of others;
- m) Interfering with the orderly conduct of class(es) or the school; and
- n) Contravention of the Code of Conduct as set out in the School Act

All infractions and resulting consequences will be decided upon by the principal, principal designate, or central office staff if necessary.

Failure to meet the expectations for behaviour and conduct shall result in one, some or all of the following: problem solving, monitoring, or reviewing behaviour expectations with the student; parental involvement; suspension from one or more school-related activities and associated privileges for a time agreed upon by the principal and central office; detention of student; temporary exclusion of the student from class; in-school suspension; behavioural contract with the student; restitution for property damage to an individual or the school; assessment of the

student to develop appropriate programming; involvement of police; and/or recommendation for expulsion from Two Hills School.

Please note that a student may also be suspended from any extracurricular activities if it is deemed an appropriate action.

This policy is intended as a general outline and may vary depending on circumstances and context. It is important to note that communication with parents/guardians is an integral part of the disciplinary process. Our goal is to work with families to make positive changes in the behaviour of our students.

References

[The Alberta Education Act](#)

St. Paul Education Administrative Procedures:

- AP 160 Welcoming Caring Respectful Safe and Inclusive Learning Environments.pdf
- AP 350 Student Conduct.pdf
- AP 354 Dangerous Weapons in the School.pdf
- AP 355 Student Discipline.pdf
- AP 356 Student Suspension and Expulsion.pdf
- AP 357 Interschool Discipline.pdf
- AP 358 Vandalism.pdf